



FXEC/IQAC/GB/25-26/EVEN/MoM/July-01

Date: 17.07.2025

Minutes of the 29th Governing Body Meeting

Date & Time: 17.07.2025 | 03.00 P.M

Mode: Hybrid

The 29th Governing Body meeting of Francis Xavier Engineering College was conducted on 17.07.2025 at 03.00 P.M in Hybrid mode.

Members of the Governing Body:

S. No	Name	Designation	Position in BOG
01	Dr.S.Cletus Babu	Chairman SCAD Group of Institutions	Chairperson
02	Dr.J.X.Amali Cletus	Vice - Chairperson SCAD Group of Institutions	Member / Nominee of Trust
03	Mr.C.Arun Babu	Managing Director SCAD Group of Institutions	Member/ Nominee of Trust
04	Mrs.Menandez.J.J	Executive Director SCAD Group of Institutions	Member / Nominee of Trust
05	Mrs.Augusti Marys Priyadarshini	Correspondent SCAD Group of Institutions	Member / Nominee of Trust
06	Dr. Sanjib Kumar Patnaik	Professor, Dept. of Electrical & Electronics Engineering, CEG Campus, Chennai.	Anna University Nominee
07	Dr. Vijayaraj M	Professor, Dept. of Electronics & Communication Engineering, GCE, Tirunelveli.	DOTe Nominee
08	Dr.V.S.Joseph Albert	Vice Principal – Retd. St.Xavier’s College, Tirunelveli	Educationist
09	Dr.K.Jeyakumar	Professor, Dept. of Mechanical Engineering, SCADCET and General Manager (Development) SCAD Group	Member / Educationist
10	Dr.A.Geroge Klinton	General Manager SCAD Group of Institutions	Member / Educationis
11	Dr.V.Velmurugan	Principal Francis Xavier Engineering College	Member secretary
12	Mr.S.Krishnakumar	General Manager (Administration) SCAD Group of Institutions	Member / Administration
13	Mr.Zahariya Gabriel.J	Asso. Prof. Department of CSE & Professor Admission, Francis Xavier Engineering College	Member / Faculty



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14	Dr. L. R. Priya	Prof. Department of ECE , Head Academic Affairs, Francis Xavier Engineering College	Member / Faculty
15	Dr.P. Kannan	Asso.Professor Department of ECE & Professor Academics, Francis Xavier Engineering College	Member / Faculty
16	Dr .Mohamed Sathick .M	Director Placement, SCAD Group of Institutions	Special Invitee
17	Dr.John Kennedy.S	Director Admissions SCAD Group of Institutions	Special Invitee
18	Dr.Rajakumar.G	Prof. Department of ECE & COE, Francis Xavier Engineering College	Special Invitee
19	Dr.Jasper Gnanachandran. J	Professor, Dept. of EEE	Special Invitee
20	Dr. Lourdes Poobala Rayen	Director EDC, Francis Xavier Engineering College	Special Invitee
21	Mr.David Ayling.J	Associate Professor, Department of English Francis Xavier Engineering College	Special Invitee
22	Mrs. Shala F John	Assistant Professor Department of English Francis Xavier Engineering College	Special Invitee

Agenda:

Item 25. GB/29.1: To confirm the minutes of the 28th Governing Body action taken report held on 19.02.2025.

Item 25. GB/29.2: Academic Activities

Item 25. GB/29.3: EDC and Research Activities

Item 25. GB/29.4: Skill and Innovative Practices

Item 25. GB/29.5: Placement, ERP and COE Activities

Item 25. GB/29. 6: Accreditation - NBA & NAAC

Item 25. GB/29.7: Any other point of discussion

Opening Protocol

The 29th Governing Body Meeting started with the prayer by Prof. Shala F John, AP/English.

The Chairman of the Governing Body, Dr. S. Cletus Babu, Chairman, SCAD Group of Institutions gave an introductory note on the 29th Governing Body Meeting, offered his wishes for a fruitful discussion and declared the 29th Governing Body Meeting Open.

Dr. L. R Priya, Head Academic Affairs welcomed the members of the Governing Body.

Snapshots of the session:



Online screenshots:

Research Activities - PhD Scholars	
No. of Scholars doing Ph.D.	81
No. of Candidates completed Ph.D.	3
No. of Research Supervisors	19

The meeting commenced with the Principal extending a heartfelt welcome to all members, marking the proud celebration of the Institution's glorious **25th Silver Jubilee year**—a milestone of excellence, growth, and enduring legacy. A brief overview of the institution's vision, mission, accolades, and institutional achievements was presented.

Agenda:

Item 25.GB 29.1: To confirm the Minutes of the 28th Governing Body Meeting & Report held on 19.02.2025.



Dr. V. Velmurugan, Principal, FXEC, presented the 28th Governing Body Minutes and the action taken report to the board for approval.

Item No	Points Discussed	Action Taken
Item 25. GB/28.7.1	<p>Curriculum Enhancement:</p> <ol style="list-style-type: none"> 1, IEEE transactions on education, Anna University Curriculum must be referred while preparing the curriculum. 2. Emerging trends like Quantum Computing, Artificial Intelligence must be incorporated in order to make the students industry ready. If existing in the curriculum the percentage of the above concepts must be enhanced. 3. Feedback from the Employer/Industry on the performance of the passed out students currently working, must be collected. If collected periodically, the impact analysis should be identified and addressed while framing the next curriculum. 4. As followed in western Universities, project initiatives can be an amalgamation of interdisciplinary concepts. This will support sharing of knowledge across disciplines among students. 	<p>7.1.1 Measures are taken to ensure the IEEE transactions on Education, ASME, ABET, GATE and IE are referred while drafting the curriculum for various domains.</p> <p>7.1.2 Initiatives are taken to ensure the addition of professional electives on par with emerging trends in the Regulation 2024 curriculum.</p> <p>7.1.3 The Alumni/Employer/ Industry experts feedback is collected periodically to ensure the curriculum is updated in line with industrial standards.</p> <p>7.1.4 18 interdisciplinary projects were submitted for the prestigious AICTE productization award. Products like Electric Scooter, Cold storage for Agri Products, Solar Powered E-vehicle were also fabricated through Applied lab .</p>
Item 25. GB/28.7.2	<p>Research Enhancements:</p> <ol style="list-style-type: none"> 1. The institution can ensure that the papers by students/Faculty are published in Scopus Indexed Journals. 2. Apart from other innovation practices, White paper writing shall be incorporated to identify 	<p>7.2.1 An orientation season was given to the faculty members to publish papers in SCI/Scopus Indexed Journals.</p> <p>7.2.2 The orientation is given to incorporate White paper writing for identifying innovative solutions fostering critical</p>



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Item No	Points Discussed	Action Taken
	innovative solutions for recently identified technical problems.	thinking, creativity, and collaboration, ultimately driving innovation.
Item 25. GB/28.7.3	Networking Enhancement: 1. As required by NBA/NAAC, a networking map for the institution may be kept ready for reference.	7.3.1 The IT infrastructure network map was prepared abiding by the NAAC/NBA standards, and the same was documented.
Item 25. GB/28.7.4	Industry Connect Enhancement: 1. In order to showcase the institutional potential to the industry, an open house shall be conducted periodically with the nearby industries. 2. Industry Institute Interaction must be enhanced to support the students to get connected with the industry.	7.4.1 A mega project expo displaying 170 Student projects/product was conducted on 27 th February 2025 inviting eminent industrialists as jury to gauge and reward the same. 7.4.2 A total of 23 MOU's were signed during the academic year 2024-25. 10 International Conferences incorporating Industrial experts were organized. Furthermore, Industrial experts were invited as guest professors to support industry specific courses.
Item 25. GB/28.7.5	IQAC: 1. The report of the Academic Administrative Audit (AAA) must be presented in the Governing Body along with the strengths and weaknesses, challenges faced and the salient aspects. 2. All the activities in the institution shall focus on 1. Accreditation 2. Placement 3. Teaching-learning process 4. Curriculum Innovation 3. The institution shall ensure the readiness to proceed with NAAC	7.5.1 AAA Audit was conducted for the period of 1 st July 2024 to 31 - Dec 2024 on 8 th and 9 th February 2025 in departmental and Institutional level. The Strength and Weakness of the departments were analysed and measures were taken to overcome the weakness and challenges. 7.5.2 The IQAC team ensures that all the academic and institutional plans are aligned with reference to the stated parameters. 7.5.3

Item No	Points Discussed	Action Taken
	application in consultation with the Governing Body.	In alliance with the same the IQAC team has planned for applying NAAC once the manual is released.

➤ **The council resolved to approve the Action taken report of the 28th Governing Body.**

Dr. V. Velmurugan, Principal, FXEC, presented the Institutional IQAC Report for the period succeeding the previous Governing Body as follows:

Item 25. GB/29.2: Academic Activities

Item No	Points Presented
Item25. GB/29.2.1	The 13 th Academic Council meeting was conducted on 19 th June 2025 seeking approval for the proceedings of 13 th BOS.
Item25. GB/29.2.2	The 13 th BOS meeting for all departments was conducted during the month of May/June 2025.
Item25. GB/29.2.3	The Academic and Administrative Audit (AAA) was conducted for the year 2024-2025 ODD semester was conducted during February 2025. The Internal Academic Audit for the year 2024-2025 Even Semester was conducted during the month of March 2025. The Strengths and Weaknesses were analysed and the same was presented.
Item25. GB/29.2.2.4	The Course Committee and Class Committee meetings were held as per schedule.
Item25. GB/29.2.2.5	NPTEL performance was notable, with 540 students and 18 faculty members completing courses. The highlighted achievements are Elite+Gold - 22, Elite+Silver -171, Elite - 241 and Successfully Completed - 134 .
Item25. GB/29.2.2.6	The institution received 'A' Grade rating as a Local Chapter by NPTEL.
Item25. GB/29.2.2.7	Dr.R Aandal of EEE Department received an appreciation certificate for her instrumental role as SPOC for the SWAYAM-NPTEL, Local Chapter, Tirunelveli. Mrs. N. Rajapriya, AP/CSE, Mr. Selvakumar.S, AP/EEE, Mrs.J.Doulas, AP/CSE, Mr. Selvakumar P, AP/MBA, and Mrs. M.Thanalakshmi, AP/MBA were awarded as the Top Performing Mentors in NPTEL courses.
Item25. GB/29.2.2.8	For the academic year 2024-25 the following activities were conducted under the academic portfolio - Value Added Courses - 24, Industries visited by Faculty members - 321, 94 - Industry supported projects, No. of



Item No	Points Presented
	FDP / MDP programs participated by faculties - 164.
Item25. GB/29.2.9	23 MOUs have been signed by various departments during the Academic Year 2024-2025.
Item25. GB/29.2.10	Noteworthy student and faculty achievements under Student Mobility Programme, EDC, TNSCST, Naan Mudhalvan Niral Thiruvizha 2.0 were presented.

➤ **The council appreciated the initiatives taken in the academic forum.**

Item 25. GB/29.3: EDC and Research Activities

• **Item 25. GB/29.3.1: EDC**

Item No	Points Presented
Item 25. GB/29.3.1.1	Dr. Lourdes Poobala Rayen, EDC Director, and 8 faculty members received appreciation letters from IIC.
Item 25. GB/29.3.1.2	A total of 89 EDC activities were conducted from Jan-May 2025.

Item 25. GB/29.3.2: Research Activities

Item 25. GB/29.3.2.1	81 research scholars are currently pursuing Ph.D. and 3 scholars completed their Ph.D Programme; 19 research supervisors are recognized.
Item 25. GB/29.3.2.2	A total of 132 publications were made in Scopus/SCI journals during the year 2024-25.
Item 25. GB/29.3.2.3	80 Patents (Ap'23 to May'25) were submitted for funding in Kapila and 4 were patented and 76 are under review. 40 Patents were published and 03 design patent grants were also received during Jan '25 - May'25.
Item 25. GB/29.3.2.4	A major research project supported by the All India Council for Technical Education (AICTE), IDEA Lab was sanctioned with a total funding of Rs.90,00,000 for the project led by Dr. V. Velmurugan as the Chief Mentor, with Dr. A. Ravi, Coordinator and Dr. S. Sheik Sulaiman, Co-Coordinator.
Item 25. GB/29.3.2.5	The Google scholar citation details and the release of Francis Xavier Journal of Science Engineering and Management, Fifth Volume was also presented.

➤ **The council appreciated the initiatives taken by EDC and Research.**



Item 25. GB/29.4: Skill and Innovative practices

- **Item 25. GB/29.4.1: Applied Lab**

Item No	Points Presented
Item 25. GB/29.4.1.1	Industrial Applied Labs operated actively in the Jan-June 2025 period. The products developed under various Applied labs, patent filed, laurels in Hackathons and competitions were presented.

- **Item 25. GB/29.4.2: Skill**

Item 25. GB/29.4.2.1	Phase-wise skill training provided for II and III-year students were presented.
Item 25. GB/29.4.2.2	GATE orientation was conducted on 14.03.2025 and 08.04.2025.

➤ **The council appreciated the initiatives of Skill and Innovative practices.**

Item 25. GB/29.5: Placement Activities

- **Item 25. GB/29.5.1: Placement**
- **Item 25. GB/29.5.2: ERP**
- **Item 25. GB/29.5.3: COE**
- **Item 25. GB/29.5.4: Alumni Interactions**

Item No	Points Presented
Item 25. GB/29.5.1.1	The Placement team has distributed 660 offer letters from 112 companies (on-campus: 72; off-campus: 40). 274 students are benefitting under "Earn While Learn" practice. The Minimum, maximum and annual salary package was also presented.
Item 25. GB/29.5.1.2	A total of 27 faculty members visited 85 industries to enhance Industry Institute Interaction
Item 25. GB/29.5.2.1	Event documentation and verification are managed through the ERP and IQAC with 1382 events uploaded in the FX Information Portal.
Item 25. GB/29.5.3.1	The 15th Result Passing Board Meeting for Final Semester UG and PG was conducted on 06.06.2025 to approve the results of the April/May 2025 End-Semester Examinations.
Item 25. GB/29.5.4.1	On February 08, 2025, the Department of MCA hosted its "Happy Reunion" Alumni Meet and marking the Institutions' Silver Jubilee Year 2025.

➤ **The council appreciated the initiatives of the Placement Cell, ERP, COE, and Alumni Association.**



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Item 25. GB/29. 6: Accreditation - NBA & NAAC

Item No	Points Presented
Item 25. GB/29.6.1	The SAR for NBA is submitted for CSE, ECE, EEE, MECH, and IT department under 5 proposed slots as follows - Slot 1 - 19.09.2025, Slot 2 - 17.10.2025, Slot 3 - 24.10.2025, Slot 4 - 14.11.2025 and Slot 5 - 28.11.2025.
Item 25. GB/29.6.2	NAAC: Department-level in-charges identified for the Binary Accreditation Framework; orientation to follow the official manual release.

➤ **The council showed a welcome gesture for the accreditation process.**

The extensive report was presented in the 29th Governing Body meeting.

The members of the Governing Body appreciated the Management for its continuous efforts in enhancing academic and extracurricular initiatives since the last Governing Body Meeting, acknowledging the institution's steady progress and commitment to excellence.

Item 25. GB/29.7: Any other point of discussion

Item No	Points Discussed	Remarks
Item 25. GB/29.7.1	The details of faculty strength, recruitment, resignation details, student-faculty ratio, cadre ratio and salary packages can be presented in the meeting.	Prof. Academics
Item 25. GB/29.7.2	Strategic plans, including the Five-Year and Three-Year plans, along with targeted and achieved milestones, can be presented along with a SWOT analysis.	IQAC
Item 25. GB/29.7.3	Budget plans and proposals may be presented.	Accounts
Item 25. GB/29.7.4	It should be ensured that the research supervisors have guideship and have active research scholars. The performance of faculty with Ph.D. degrees in terms of research and guideship may be assessed periodically. Performance assessment in terms of research challenges should be conducted, and the institution must take steps to support faculty in overcoming these difficulties.	Research
Item 25. GB/29.7.5	Outreach and extension activities may be presented during the Governing Body meeting.	Dr. Suman, NSS Incharge



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Item 25. GB/29.7.6	In line with NAAC recommendations, the Maturity-Based Grading Level (MBGL) approach can be adopted for better self-assessment and crafting continuous improvement framework, where institutions evaluate their practices, systems, or outcomes. Additional faculty orientation programmes can be planned to enhance awareness and preparedness.	NAAC Team
Item 25. GB/29.7.7	Measures can be planned to improve the quality of placement and the companies visiting the campus for recruitment may also be presented.	Placement
Item 25. GB/29.7.8	The result of the entire batch alongside with the odd or even semester result may also be presented for better perception.	COE
Item 25. GB/29.7.9	The startup initiatives may also be presented in a precise manner	EDC

The meeting closed with the vote of thanks by Dr. P Kannan, Prof. Academics.

Prepared by

Prof. Shala F John
Coordinator

Verified by

Dr. V. Velmurugan
Principal

Approved by

Chairperson
Governing Body